

Pontesbury Broadplace Annual General Meeting Thursday 16th February 2012 at 17:20

Present:

Jenni Lewis
Bruce Norsworthy
Robert Pither – Co-ordinator/Treasurer
Su Sycamore - Chairman
Caroline Pond - Secretary

Apologies:

None.

Minutes of the last AGM:

These were agreed as an accurate record.

Matters arising:

RP contacted Shropshire Council in the intervening period to obtain any new CRB checks that were needed.

Co-ordinator's Report

- A fairly quiet year from an equipment point of view, all our laptops performed as well can be expected from five year-old machines.
- We sorted out a printer setup that had ceased to connect to the network printer this was due to it being set to off-line status.
- The remote network at St. George's was down for most of the year partly due to the building works during 2010. It is hoped to get this resolved in the spring this year.
- Our Vista laptop was upgraded to MS Office 2010 in the autumn.
- We re-built our website in the summer with more of a focus towards helping the Broadplace visitors with basic training and ideas for practice.
- Attendance figures show that they hit a low level in August/September 2010 and are now recovering to be about 60% of the first months. This compares with the results for all Broadplaces which show fall off rate increasing, now down to just over 50%.

Chairman's Report

- Overall 2011 was a very good year. It started very quietly for the first 3 to 4 months but attendance picked up dramatically after another advertising campaign.
- Tarrah Lewis left without a reason being given but we welcomed Jenni Lewis (no relation) in March who has been a really valuable asset since she arrived. Unfortunately for us Jenni is now off to pastures new and we wish her all the best in her new career when she leaves next month. We would like to welcome two new volunteers who have just recently joined us: Jonathon Land and Robert (surname?). Robert, Bruce, Caroline and I are still plodding on!
- After a shaky start we had a surge of new members; mostly retired people, the majority of which have been female. We have been consistently challenged with a good variety of questions which have been dealt with successfully and many customers now come in to sort out problems with their own laptops.
- The sale of calendars at this year's Craft fair was not as successful as in previous years as there was more competition, however the sale of cards proved to be popular and it was felt to have been a worthwhile event.
- My thanks to everyone: volunteers and clients for a very happy and satisfactory year.

Treasurer's Report

- The income and expenditure over the year were closely balanced ending up with a small end-of-year increase of £39.50.
- Calendars & cards at the Craft Fair and St. George's netted £293.
- Our only significant expenditure apart from monthly room rentals was £184.75 for five printer cartridges, and our contribution to the 2010 annual dinner of £81.80 and £65 for calendar materials.
- The end-of-year balances were £550.84 in the bank and £30 cash totalling £580.84.
- The accounts were audited and found to be correct by Val Butterworth and are available on our website in PDF format (More information | Supervisors) http://www.broadplace-pontesbury.org/site_pages/supervisors.html.

Election of Officers

In the absence of any new proposals and all existing officers being prepared to carry on, all were re-elected unopposed.

Any other business:

JL wanted to thank everyone for their support and said how she had enjoyed her time volunteering for Broadplace.

RP reciprocated on behalf of the rest of the members and thanked JL for the invaluable input that she had given to Broadplace during her time with us and wanted to wish her all the very best in her new job.

BN informed us that it was decided at the Men's breakfast club, to donate some of the money raised after each of their monthly meetings towards the use of Broadplace equipment.

Date of next AGM: February 2013

The meeting closed at 17:30.